

# Annagassan Viking Festival Committee



## ANNAGASSAN VIKING FESTIVAL 2013

### Traders Pitch Application Form

**Please return by:**

**Email:** [info@annagassanvikingfestival.ie](mailto:info@annagassanvikingfestival.ie)

**Post:** Helen Gotts, Annagassan Viking Festival, Strand Road, Annagassan, Co Louth. by **July 10<sup>th</sup> 2013**

**IMPORTANT: We do not supply generators. If you need one it MUST be silent.**

<b>Trading Name:</b>				
<b>Contact Name:</b>				
<b>Address:</b>				
<b>Tel. Landline:</b>			<b>Mobile:</b>	
<b>Email:</b>				
<b>Website:</b>				
<b>Category:</b> (Please tick)	<b>Caterer</b>	<b>Food Stall</b>	<b>Craft Stall</b>	<b>Produce Stall</b>
<b>Size</b> <b>This is very important and must be accurate. Additional charges apply if incorrect</b>				
<b>NOTE:</b> We can supply a 3mt x3mt three sided trader's gazebo with front opening. The cost of this (including the pitch) is €50 per day or €80 for two days. If you supply your own then the cost depends on size.				<b>Do you want to book a Traders Gazebo?</b> <b>YES</b> <input type="checkbox"/>  <b>NO</b> <input type="checkbox"/>

**Detail your operation and trading policy.** Use separate sheets if required and attach any menus / price lists, photos etc. We may use this for our programme and website

**Vehicle Registration:**

**Expected Arrival Time at Festival:**

**Where did you hear about the Annagassan Viking Festival?**

**If you are a caterer please provide exact description of your outlet, along with any additional attachments/awnings your outlet might have. You will be contacted and exact outlet description and pricing will be agreed prior to attendance.**

## APPLICATION CHECKLIST

<b>I enclose copies of my current documentation (if applicable):</b>	<b>Please tick</b>
Health and Safety Risk Assessment	
Public Liability Insurance	
Employers Liability Insurance (if appropriate)	
Food Hygiene Certificate (food traders)	
Details of registration with your local authority (food traders)	
Completed application form	
Sample price list / Menu (all traders)	

**Please use this space for anything else you want to tell us about and if possible include a visual of your stall and products by providing pictures:**

An application to trade at the Annagassan Viking Festival indicates an acceptance of the terms and conditions. Please sign below to confirm that you agree:

**SIGNED:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**Thank you for completing this application, we will let you know if you are successful as soon as possible.**

**Helen Gotts  
Secretary, Annagassan Viking Festival**

<b>For Office Use only</b>		
<b>Donation made</b>		
<b>Pitch Location:</b>		