

Annagassan Viking Festival Committee



Pitch Rental Terms & Conditions

By sending in a completed application you are agreeing to the following terms and conditions:

1. Insurance & Losses

- You are obliged to take out insurance to cover any hazard or loss, which you may incur at the festival as a result of your attendance or your products. Your public liability insurance for such an event will be sufficient. A copy of your insurance certificate must be sent with your application where applicable.
- You acknowledge that the Annagassan Viking Festival and their designated Volunteers are not responsible nor hold any liability for any financial losses incurred by you.

2. Pitch Fees

- The Pitch Fees set out below are for the duration of the festival (Sat. /Sun.). The sum represents pitch donation and, in the case of our Trader Gazebo, tables. The Annagassan Viking Festival will provide a designated pitch area for your stall. Details of your required stall area must be provided.
- The Pitch locations for traders will be situated in the main festival area. Event Caterers will be located in the main field. Pitch costs are as per the below table. Fees are per day and must be paid in full by July 10th (once your application is approved). If not paid by then your pitch will be reallocated. CHEQUES WILL NOT BE ACCEPTED ON DAY OF FESTIVAL

Category	Costs
Trader Gazebo (we supply)	€50 for 1 day/€80 for two days
Market Stall/Trade	€50 - €100
Food Stall	Cost to be agreed
Caterer	Cost to be agreed

3. Trading Times

- The Festival site is open to traders at 9:00am each day - setups must be complete by 11:00am. Traders may disassemble their stalls when the event ends at 6:00pm. The festival field opens directly after the Viking 10k race.
- Caterers not set up by 12:00pm will not be allowed on site and forfeit any pitch donation. You are responsible to arrive in good time and have your initial set up in place

4. Cancellations

- No refunds will be given in the case of adverse weather conditions.

5. Generators / Electrical Appliance

- Generators **MUST** be of a **silent design** and all electrical appliances and cables must display a current PAT certificate sticker.

6. Gas Appliances

- Valid Gas Safety Certificates must be provided for all appliances. Please bring any gas you will require as none is available on site.

7. Equipment

- We can supply Traders Gazebos with tables. Traders are responsible for providing their own units and displays.
- Pitches sizes will be agreed with traders beforehand.
- The Festival Organisers will not be responsible for any loss or damage suffered by the trader during the period of trade or at any time whilst in the festival area.
- Caterer vehicles will be located at car park venue for main entertainment. Traders are responsible for protection of their property, including from inclement weather, and should arrange for the security and protection of their merchandise.
- The Festival will not accept responsibility for the level of trading during the event.
- Music volume must be kept at reasonable levels in the festival area so that the music stages are not disturbed.
- Trading stalls must be cleared away each evening and merchandise securely stored.

8. Food Safety

- Caterers handling, cooking and selling food must have a current hygiene certificate which **must** accompany this application.
- Written Food Safety Management procedures are required by law, and must be available for inspection by festival and licensing authority staff. Food traders must be registered with a local authority.
- Due to licensing laws, no tobacco or alcohol can be sold from these pitches

9. Health and Safety

- All traders must comply with local fire, health and safety regulations and must comply with the Health and Safety at Work Act and other relevant legislation.
- Where applicable, fire safety equipment must be provided for stalls and staff must be trained in correct fire action policy.
- Each catering stall must present their safety statement within their application.

10. Deliveries

- Due to the site set-up, deliveries to the site must be arranged for Saturday and Sunday mornings or earlier. Once the festival is open to the public deliveries may involve carrying stock to your pitch by hand so if you expect to need a delivery please accommodate for

this. In an emergency, vehicles needing access to pitches must be escorted by an Annagassan Festival committee member or steward.

11. Waste

- The stall holder is responsible for good housekeeping throughout the event. Please keep your pitch (front and back of house) clean. If selling food or items that generate waste, you must bring at least one front of house bin. When full, empty it into the bins provided.
- Please leave your pitch the way you found it when you leave the festival.
- Traders are responsible for their own packaging. It is requested all traders use plastic or paper plates, cups and other serving vessels as we have a no glass policy.

12. Vehicle Parking

- Vehicles are brought onsite at the owners risk and must be insured. The Festival cannot accept responsibility for any loss or damage that may occur at the festival.
- After the set-up period, vehicles must be parked in the designated car park. We appreciate vehicles may be needed near to your operation for storage etc., but vehicles on site must be kept to a minimum.

13. Items not permitted on site.

- Glass containers, body piercing equipment, illegal substances, potential weapons or items likely to cause a hazard of fire or injury are not permitted on site for safety reasons and will be confiscated.

FESTIVAL ORGANISERS WILL ENFORCE THIS DOCUMENT. TRADERS WHO FAIL TO COMPLY WITH THE REQUESTS OF THE FESTIVAL MAY BE ASKED TO CEASE TRADING AND LEAVE THE SITE